

WELLOW VILLAGE HALL MANAGEMENT COMMITTEE

REGISTERED CHARITY NUMBER 1086926

Village Hall booking form and hire agreement – page 1 of 2

This agreement is made between Wellow Village Hall Management Committee (WVHMC) and the hirer named below.

Hirer: Person entering into agreement must be 18 years of age or over

Name: _____

Name of Organisation: _____
(if applicable)

Email address: _____

Postal address: _____

Telephone number: _____

Requirement:

Purpose of hire: _____

Date(s): _____

Time (hours): From _____ to _____

If you require a paying bar you will need to apply for a licence to BANES

Fees:

No. hours: _____ **£ per hour:** _____ **Total:** _____

Or Set Price _____

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As hirer I have read and agree to the Standard and Special Conditions of hire and agree to abide by them. I agree that these shall form part of the hiring agreement. I further agree that none of the provisions of this agreement are intended to or will operate to confer any benefit on a person who is not named as a party to this agreement.

When I leave the hall I agree to:-

- Empty all bins and place in the outside bin (black liners are in the cleaning cupboard above the sink)
- Check the toilets are clean and all are flushed
- Sweep the floor and mop if necessary (if there is any mud / sticky drink spills etc)
- I understand there is not to be any noise after midnight and show neighbours consideration

If there are any breakages I will report them to the bookings secretary.

Signature _____ Date _____

Please sign and return this form to:

Vicky Hammerton Windyridge, Wellow, Bath, BA2 8QA or canndu@live.com

Keys can be picked up on the day from Windyridge

Payment is due on the day of the hire

Cheques should be made payable to **Wellow Village Hall** or by transfer to 60-14-24 11212497

Any issues please contact Vicky Hammerton on 0797 7900 387 or email canndu@live.com